

Groundwater Programs Specialist:

Location: MRNRD Curtis Office

General Job Description:

The Groundwater Programs Specialist will operate under the supervision of the Manager. The position will be responsible for the daily activities related to Ground Water Management. This is a hands on position and will include carrying out technician responsibilities. Primary focus will be in field implementation and assistance.

Responsibilities:

1. Responsible for groundwater monitoring, quality, quantity data collection.
2. Responsible for the data collection, maintenance, and record keeping associated with the irrigation flow meters of the district
3. Responsible for measuring well depths and coordination of observation well maintenance and development
4. Reads, removes, repairs and installs irrigation flow meters
5. Directs chemigation inspection and permit programs
6. Coordinates and is contact for all cost-share programs
7. Directs tree planting service, tree storage, tree sales and distribution
8. Assists in the distribution and planting of trees
9. Performs various tasks including hand labor, supervising work crews or contractors in all aspects of his areas of responsibilities.
10. Program coordinator for wildlife habitat improvement programs
11. Assists with the district weed control programs
12. Provides assistance with new technology implementation
13. Maintains equipment schedules and ensure that district equipment is in good repair.
14. Arranges for the replacement of district equipment as scheduled.
15. Evaluates bids or quotes and makes recommendations to the manager or board
16. Maintains schedules and calendars for technicians.
17. Maintains records of employee certificates and continuing education requirements.
18. Files periodic reports with manager and board on programs and activities under his supervision.
19. Will obtain licenses and maintain certification as necessary to perform duties.
20. Will maintain a valid Nebraska Vehicle Driver's License to operate district vehicles.
21. Assumes other duties as assigned by the Manager or Board of Directors.